



Mark T. Porter, Superintendent of Schools

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**The *MISSION* of the Monroe County Schools is to empower all students to become responsible and contributing global citizens.**

**STRATEGIC OBJECTIVES:**

1. *Climate and Culture for Excellence*
  2. *Outstanding Student Achievement*
  3. *Effective Communication & Community Engagement*
  4. *High Performing Workforce*
  5. *Leader in Technology and Innovation*
  6. *Accountable Resource Management*
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**June 13, 2017 Minutes**

Workshop: 3:00 pm • Closed Session: 3:01 pm  
Katherine Reitzel vs. The School Board of Monroe County  
Jane Doe vs. The School Board of Monroe County

Regular Meeting: Time Approximate 5:00 pm  
Marathon High School Media Center • 350 Sombrero Beach Road, Marathon, Florida

**Attendance:**

Board Members: Mindy Conn, John Dick, Andy Griffiths  
Superintendent Mark Porter, Attorney Dirk Smits

**Absent:**

Board Members: Bobby Highsmith, Ron Martin

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**WORKSHOP - 3:00 PM**

**Call to Order**

**Recess for Closed Session - 3:01 pm**

1. Katherine Reitzel vs. The School Board of Monroe County, Florida
2. Jane Doe No. 53 vs. The School Board of Monroe County, Florida

*Recorded by Court Reporter*

Reconvene 3:51 pm

**WORKSHOP - TIME APPROXIMATE 3:51 PM**

1. Preliminary Assessment Results, D. Murphy (20 min)  
*Mr. Murphy announced State assessment results were released on Friday and by all indications the preliminary results look good for the District. It is expected that the preliminary school grades will be released on July 5 with final grades coming in August.*

2. Capital Project Timeline/Budget, J. Drake and P. Lefere (20 min)

*Mr. Drake and Mr. Lefere reported on revenue sources along with Capital (Maintenance, Information Technology and Transportation) projects anticipated for the next five year. Mr. Porter reported the plan is aggressive and that the projects need to be sequenced.*

- *Mr. Griffiths asked that the plan be extended through 2025.*
- *Ms. Conn asked about plans for the KWHS athletic fields.*

3. Florida Keys Area Health Education Center (AHEC) Presentation

Michael Cunningham, Chief Executive Office

*Mr. Cunningham reviewed the services provided by AHEC during the 2016-2017 school year and outlined their expanded plans for the 2017-2018 school year.*

*The Workshop concluded at 4:42 pm*

**REGULAR MEETING – TIME APPROXIMATE – 5:00 PM**

**A. CALL TO ORDER, AND PLEDGE OF ALLEGIANCE**

**B. ADOPT AGENDA AND FORMAT**

Superintendent and/or School Board Members request to amend the agenda or remove items from the Consent Agenda.

*The Superintendent requested a late addition for cause to the Action Agenda. The addition was an amendment to the commercial property purchase requesting a short time extension.*

*Motioned made by: Ms. Conn*

*Seconded by: Mr. Griffiths*

*Vote: Unanimously passed.*

*The amendment was added as Action Item 5.*

**C. APPROVAL OF MEETING MINUTES**

a. Approve Meeting Minutes of May 23, 2017

*The Superintendent recommended approval.*

*Motioned made by: Ms. Conn*

*Seconded by: Mr. Griffiths*

*Vote: Unanimously passed*

**D. RECOGNITION OF EXCELLENCE IN THE MONROE COUNTY SCHOOL GEMS**

*Dr. Kathy Lancaster  
Lois Wolfe Markham  
Yennifer Alpizar  
Jackson McDonald  
Fred Rozelle  
Carla Decimus  
Jordy Meja*

*Victor Coleman  
Michael Boone  
Emilio Marin  
Rodrigo Avena  
Joey Gonzalez  
Luis Gonzalez  
Kelley Struyf*

## **CITIZEN INPUT/REQUEST(S) TO ADDRESS THE SCHOOL BOARD**

Presentations to the Board are limited to three (3) minutes for each individual speaker and five (5) minutes for the representative of a designated group. Transfer of time between individuals and/or groups is not permitted. Letters submitted to each Board Member and/or the Board Secretary prior to a Board Meeting will not additionally be read into the record at the meeting.

*Meagan Castello, parent from Stanley Switlik Elementary School*

## **E. CONSENT AGENDA**

All items listed as consent agenda items are considered routine and non-controversial by the School Board and will be approved by a single motion. There will be no separate discussion of these items. Prior to this meeting, Board Members have had the opportunity to review each of these items and may request that any item be moved to an Action Item for individual consideration.

1. Approval of Personnel Recommendation for 2016-2017 School Year
2. Approval of District Travel Requests
3. Approval of Daycare Fee Wavier
4. Recommendations for Critical Teacher Shortage Area for the 2017-2018 School Year
5. Approval of Purchase for Advance Placement Assessment Materials
6. Approval of AmericGas Contract for 2017-2018 School Year
7. Approval of Award of ITB 2017717 Fire Suppression Equipment in the Lower Keys to Keys Fire Extinguishers, Inc.
8. Approval of Award of ITB 2017717 Fire Suppression Equipment in the middle and upper Keys to Monroe County Fire Equipment, Inc. 6.7.2017
9. Approval of Award ITB 2017719 Building Fire Alarm Service minus monitoring to Florida Keys Fire Protection, Inc.
10. Approval of Award of ITB 2017719 Building Fire Alarm Service Monitoring only to AFA Protective Systems, Inc.
11. Approval of Contract Renewal with Upland Software, Inc. for Records Storage
12. Approval of Purchase for Additional School Devices from CDW-G
13. Approval of Consent Renewal for 451 Solutions Maintenance Agreement
14. Approval of Contract with Early Learning Coalition of Miami-Dade to provide Teen Parent Program for School Year 2017-2018
15. Approval of North East Florida Educational Consortium 2017-2018 Membership
16. Approval of Contract Renewal with Guidance Care Center, Inc.
17. Approval of Memorandum of Understanding with Guidance Care Center Project Success
18. Approval of Memorandum of Understanding with Guidance Care Center Prevention
19. Approval of Memorandum of Understanding with Monroe County Sheriff's Office for School Resource Officers
20. Approval of Memorandum of Understanding with City of Key West Police Department for School Resource Officers
21. Approval of Cooperative Agreement between School Board of Monroe County and the Florida Department of Juvenile Justice
22. Approval of Contract Renewal with Vernis and Bowling of the Florida Keys
23. Referral of Employee's Request for Hearing of Florida Division of Administrative Hearings for Assignment of Administrative Law Judge

*Recommended for approval by the Superintendent*

*Motioned made by: Mr. Griffiths*

*Seconded by: Ms. Conn*

*Vote: Unanimously approved with no discussion*

## **F. REPORTS**

- a. Strategic Object #4 - High Performing Workforce  
Non-Bargaining Unit Compensation School Year 2017-2018, M. Porter  
*Mr. Porter advised that he will be making his recommendation for hourly employee compensation increases at the June 27 Board meeting (administrative recommendations will be made at a later date).*
  
- b. Strategic Objective #6 – Accountable Resource Management  
Interactive Panel Purchase, P. Lefere  
*Mr. Lefere discussed the need for the Interactive Panels and the process used to evaluate the Interactive Panels to be purchased.*

### **Legal**

*Mr. Smits was in attendance and offered there was no legal update to report.*

### **Superintendent**

- *Mr. Porter reported that all of the graduations ceremonies were completed and that he also presented an official diploma to a Key West High School student current in DJJ.*
- *The school year calendar (with the early start date) was discussed briefly as the early start date resulted in high school graduations occurring around the Memorial Day holiday.*

Prior Business (Not for Discussion or Action)

1. *Graduation Rate/Drop-Out Prevention*
2. *Calendar (Winter Break)*
3. *Testing Calendar Workshop*
4. *Enhanced Daycare Programs*
5. *Affordable Housing - Marathon Manor/Trumbo Point*

### **Board**

*No Board comments were offered.*

Recess for Public Hearing 5:24

## **F. PUBLIC HEARING**

Job Descriptions (2nd Reading, 1st Reading May 9, 2017)

- a. 77330 Human Resource Specialist

*There were no public comments.*

Reconvene Regular Meeting 5:25

## **G. ACTION ITEMS**

1. Approval of Job Description, 77330 Human Resources Specialist

*Recommended for approval by Superintendent*

*Motioned made by: Ms. Conn*

*Seconded by: Mr. Griffiths*

*Vote: Unanimously approved*

2. Approval of Interactive Panels Purchase

*Discussion clarification: two types of stands, one of the stands is designed for lower grades levels*

*Recommended for approval by Superintendent*

*Motioned made by: Mr. Griffiths*

*Seconded by: Ms. Conn*

*Vote: Unanimously approved*

3. Approval of Instructional Materials Purchase

*Recommended for approval by Superintendent*

*Motioned made by: Ms. Conn*

*Seconded by: Mr. Griffiths*

*Vote: Unanimously approved*

4. Approval of Student Discipline Case 16170012

*Recommended for approval by Superintendent*

*Motioned made by: Ms. Conn*

*Seconded by: Mr. Griffiths*

*Vote: Unanimously approved*

5. Amended for Time Extension to Commercial Purchase Contract for 1.75 Acres Parcel on Stock Island dated April 12, 2017

*Recommended for approval by Superintendent*

*Motioned made by: Ms. Conn*

*Seconded by: Mr. Griffiths*

*Vote: Unanimously approved*

**ADJOURNMENT:**

*There being no other business the meeting adjourned at 5:29 pm.*